

**I. CALL TO ORDER** at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Leon Holmes Sr, and Neal Janvrin; Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

1. The Annual Wreaths Across America Observance will take place at 12 noon on Saturday December 12, 2015 at the Town Hall. All are welcomed to attend. To help with the Wreaths project, please contact volunteer coordinator Gerry Tilley at 895 6658.
2. Comments on the Town's Draft Natural Hazard Mitigation Plan Update 2015 will be received until December 11, 2015. The Draft Plan is posted on the Town's website and available in the Selectmen's Office and at the Fremont Public Library. Comments may be submitted to Heidi Carlson, Town Administrator, up until December 11, 2015. They may be submitted by email to: [FremontTA@comcast.net](mailto:FremontTA@comcast.net) or by hard copy to PO Box 120, Fremont NH 03044 or dropped off at the Selectmen's Office at the Town Hall.
3. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
4. All Town Offices are closed on Thursday and Friday November 26 and 27 in observance of Thanksgiving. There is a one day delay in trash collections during the Thanksgiving week.
5. The 2015 tax rate was set for Fremont this week at \$29.00 per thousand. Any questions about assessments can be directed to the Selectmen's Office and any questions about payments can be directed to the Tax Collector. Bills are due December 9, 2015.
6. The Annual Tree Lighting event will begin at 4:00 pm on Sunday November 29<sup>th</sup> at Ellis School with food, music, crafts and holiday festivities, followed by the Tree Lighting promptly at 5:30 pm on the front lawn of the Safety Complex.

## **III. LIAISON REPORTS**

11/16/2015 CIP Committee: Janvrin reported on the meeting and that they had reviewed Library, Selectmen and Conservation projects. There were many Q&A about the generator and some of the Complex capital items. The next meeting is December 7, 2016 at the Town Hall, main floor meeting room, and the third meeting will be held on December 14, 2015 at the Fremont Public Library, both at 7:00 pm.

11/17/2015 Energy Committee: Cordes reported that they had reviewed the Energy Chapter of the Master Plan with comments to be submitted in the next couple of weeks. They are also looking for more information on energy usage at the Highway Shed, and are still considering solar options there. They have also posted their 2016 meeting schedule.

11/17/2015 Zoning Board of Adjustment: Janvrin reported that the Board met and completed their review of the Variance hearing for 810 Main Street. This was approved with certain conditions. There was also a vote to enter into a settlement agreement regarding the lawsuit for property at 300 Main Street.

11/18/2015 Budget Committee: Cordes reported on last night's meeting. The Committee finished up review of Town Warrant Articles. All were decided upon, and the Historic Museum CRF has some follow-up questions. The balance of the meeting focused on the School budget. Transportation costs and classroom costs and number of positions were the main focus. The next meeting is December 2, 2015.

11/18/2015 Planning Board: Holmes Sr reported on the Board's work session. They worked on the Galloway Site Plan, reviewed the Hazard Mitigation Plan, and other business items. There will be another Site Walk at 9:00 am on Saturday November 21, 2015. It will be held at the Galloway site at 12 Route 125 in Kingston NH.

#### **IV. APPROVAL OF MINUTES**

Selectmen reviewed the minutes of 12 November 2015. Janvrin moved to accept the minutes of 12 November 2015 as amended. Cordes seconded and the vote was approved 2-0-1 with Holmes Sr abstaining.

#### **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none

#### **VI. OLD BUSINESS**

1. Selectmen discussed a scheduled meeting for next week. There is not believed to be a need for a meeting. Therefore Janvrin moved that the Board not meet next week. Holmes Sr seconded and the vote was approved 3-0. Regarding an accounts payable manifest for the week ending November 27, 2015, Cordes moved that the checks may be released so long as the manifest is reviewed and approved by Heidi Carlson and at least one Selectman. Janvrin seconded and the vote was approved 3-0. Selectmen will be contacted next week when the manifest is available for review.

2. The Galloway Site Plan Amendment proposal was further discussed and Board members will attempt to attend the site walk this Saturday as well. More work will be done on the Board's plan review once further details are available. The Planning Board is now viewing this as more than one plan amendment, to include the Galloway Excavation Plan, the Seacoast Farms Site Plan, and will treat the new application as a major Site Plan Review for the new component to the Galloway business.

3. Selectmen are planning to participate in the Wreaths Across America Program on Saturday December 12<sup>th</sup>.

4. Janvrin said that the Cullen lawsuit against the Town and former officers Janvrin and Raymond, was dismissed today by US District Court.

Richard Butler came into the meeting at 7:00 pm.

7:00 pm Department Heads

Rich Butler reported on the preconstruction meeting information from earlier this fall, after three of the fire officers met with KME at their factory on the new truck. After all of the changes made (additions, deletions and changes), Butler is asking for the Board to accept the Committee's final recommendation on the disposition of those items with is an overall \$684 increase to the cost of the truck. He said they did away with rear discharges and they are piped up into the front of the hosebed (credit); Q siren was deleted, added a 110 power strip in the cab for radios, flashlights, portables, etc for charging things, and several other things were changed.

He referred to a letter dated 11/05/2015 to Deputy Chief Nichols which contains 84 numbered items to be amended in some form (letter needs to be "checked" off depending on the Department's preferred disposition of each item.) This letter is the result of the 08-17-2015 Preconstruction Meeting that

Nichols attended. Each item individually must be checked as accepted or declined, and Butler stated that the Truck Committee reviewed and marked up another copy of the letter, which will in essence represent the changes to the construction contract for the fire truck. This results in a total new commitment of \$684, which the Chief said he could likely fund from his operating budget.

Cordes moved to accept the Chief's request and authorize him to review and sign the letter, committing \$684 from the Fire Rescue Department operating budget for 2015. Holmes Sr seconded and the vote was approved 3-0.

In response to a questions from Janvrin, Chief Butler stated that he took Tank 4 to Valley Fire Equipment yesterday and the preliminary estimate is \$30,000 to fix the tank. There was discussion about another estimate, and Butler will check with other truck vendors to see about getting at least a second estimate.

The Board said they would get back to the Chief if they planned to meet with him later this evening in non-public session. He left the meeting at approximately 7:25 pm.

## **VII. NEW BUSINESS**

1. Selectmen reviewed the payroll \$24,311.32 and accounts payable manifest \$533,806.43 for the current week dated 20 November 2015. Billing has been received for a portion of the heating contract at the Town Hall. There was some discussion about items on the manifest. Holmes Sr moved to approve the accounts payable manifest in the amount of \$544,806.43. Janvrin seconded and the vote was unanimously approved 3-0. Janvrin then moved to approve the payroll manifest of \$24,311.32. Holmes Sr seconded and the vote was approved 3-0.

2. Selectmen reviewed the PD OHRV Revolving Fund Manifest # 2015-03 in the amount of \$74.81 to NH DOT Fuel Distribution for OHRV fuel. Motion was made by Janvrin and seconded by Holmes Sr to approve \$74.81 from the OHRV Revolving Fund. The vote was approved 3-0.

3. Selectmen reviewed the folder of incoming correspondence; and reviewed and signed outgoing correspondence to Jeanne Nygren regarding Veteran's Open House.

4. Karen Gehalo has resigned as a member of the Cable Committee. The Committee met on Tuesday and is asking the Selectmen to consider a full appointment for Leo Danjou to take Gehalo's spot on the Cable Committee. Holmes Sr moved to accept Karen Gehalo's resignation and appoint Leo Danjou to the balance of this one year term to the Fremont Cable Committee. Janvrin seconded and the vote was approved.

5. Selectmen reviewed FCTV Purchase Order Cable RF 2015-006 for equipment items necessary to live broadcast from the Fremont Public Library in the amount of \$1,095. Janvrin moved to approved \$1,095 for live broadcast equipment as identified in Cable RF 2015-006. Holmes seconded and the vote was unanimously approved 3-0.

6. Selectmen reviewed FCTV Revolving Fund Manifest #2015-021 in the amount of \$409.08 for FCTV payroll reimbursement to the Town's General Fund for November payroll costs; and Manifest # 2015-022 in the amount of \$250.00 for IT support to Brian A Linden, Network Consultant. Motion was made by Holmes Sr to approve both FCTV Revolving Fund Manifests 21 and 22 for the year 2015. Janvrin seconded and the vote was approved 3-0.

7. Selectmen reviewed and approved the December Newsletter for publication.

8. Carlson explained that a Supplemental Tax Warrant has been issued for a missed parcel in the amount of \$3,634.00 for McGravey at 63 Tarah Way, parcel 03-002.002.23B. This was a new mobile home which has been set and was not included in the first printing of the bills. Holmes Sr moved to approve the supplemental warrant in the amount of \$3,634. Janvrin seconded and the vote was unanimously approved 3-0.

### **VIII. WORKS IN PROGRESS**

1. Consider budget review schedule and budgets submitted to date – ongoing.

Petition Warrant Articles are due by Tuesday January 12, 2016 at 12 noon. The Public Budget Hearing will be held on Tuesday January 13, 2016, with the snow date for the following evening. This will likely be held at the Fremont Public Library as the broadcasting capability is due to be set up by that time.

The FCTV Committee has decided to remove consideration of the Warrant Article to reinstitute franchise fees. They would prefer this be put on for consideration in 2017 when they have had more time to get programming on the air, as well as in a year when there are potentially less Warrant Articles for consideration.

2. Any follow-up questions on YTD spending or projects or needs the Town should be addressing. The next Budget Committee meeting is scheduled for Wednesday December 2, 2015. Work is complete for this season on the retaining wall at the Town Hall. A landing and the continuation of the fire escape is currently under construction.

3. KTM updates on timing of Library roof section – silicone work is done and KTM is looking at the other chimney areas to see what can be done this fall to get us through the winter without further leaks.

4. Currently the Town is in need of members interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative, as well as a Parks & Recreation Commission member. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

### **IX. NON-PUBLIC SESSION NH RSA 91-A**

At 8:05 pm motion was made by Janvrin to enter non-public session to discuss a tax hardship matter pursuant to NH RSA 91-A:3 II (e) and a personnel matter pursuant to subsection (c). Holmes Sr seconded and the roll call vote was unanimously approved 3-0: Cordes – yes; Holmes Sr – yes; Janvrin – yes.

At 8:50 pm motion was made by Janvrin to return to public session. Holmes Sr seconded and the roll call vote was unanimously approved 3-0: Cordes – yes; Holmes Sr – yes; Janvrin – yes.

Motion was made by Janvrin to seal the minutes of non-public session indefinitely. Holmes Sr seconded and the vote was approved 3-0 by roll call vote: Cordes – yes; Holmes Sr – yes; Janvrin – yes.

Selectmen considered an interest abatement pursuant to payment plan terms being met for the 2012 tax lien. With all in order, motion was made by Janvrin to approve an abatement for \$1,172.25 plus further accrued interest to date of entry, on the 2012 tax lien interest and \$27.25 in costs on the 2012 tax lien on parcel 03-002.002.05B. Holmes Sr seconded and the vote was approved 3-0.

Selectmen then considered an interest abatement as previously agreed, with final principal payments paid in full on the 2013 tax lien. Motion was made by Holmes Sr to grant an abatement of \$707.41 on the 2013 tax lien interest for parcel 05-037. Janvrin seconded and the vote was approved 3-0.

Selectmen signed both abatement forms. The Board also signed a letter to Richard Butler.

The next regular Board meeting will be held on Thursday December 3, 2015 at 6:30 pm.

**X. ADJOURNMENT** – by 9:00 pm

With no further business to legally come before the Board, motion was made by Janvrin to adjourn the meeting at 9:00 pm. Holmes Sr seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator